

# GETTING YOUR TEAM BACK TO WORK, SAFELY

## LET'S GET BACK TO BUSINESS. FOLLOW THESE ESSENTIAL STEPS TO HELP KEEP EVERYONE SAFE AND WELL.



### Prepare

- Clean and disinfect common areas.
- Educate remote employees on how to create an ergonomic workspace.
- Share resources that can help make the transition to this new state of normalcy easier.



### Implement

- Encourage current and furloughed employees to participate in conditioning and strengthening programs.
- Implement health and safety protocols.
- Lead by example – participate and lead the new practices.
- Optimize wellness routines that can include personal hygiene, cleaning and setting up equipment and managing moderate temperatures.



### Sustain

- Continue to promote and encourage safety and wellness.
- Evaluate progress of new ergonomic and remote processes.
- Maintain an open conversation with your employees and provide management support.
- Regularly check [cdc.gov](https://www.cdc.gov) for new updates and measures you should take to ensure the safety and wellness of your employees.